



La Crosse Area Planning Committee

*Metropolitan Planning Organization
Serving the La Crosse/La Crescent Urbanized Area*

Peter Fletcher, Director Jackie Eastwood, Transportation Planner
La Crosse County Administrative Center
212 6th Street North ☎ Room 1200 ☎ La Crosse, WI 54601-1200
PH: 608.785.6141 Website: www.lapc.org

LA CROSSE COUNTY NOTICE OF MEETING

| | |
|----------------------------|--|
| COMMITTEE OR BOARD: | LA CROSSE AREA PLANNING COMMITTEE |
| DATE OF MEETING: | WEDNESDAY, October 21, 2020 |
| MEETING PLACE: | DUE TO COVID-19 THE MEETING WILL BE HELD REMOTELY VIA TEAMS AND/OR TELECONFERENCE-MEETING ACCESS/MONITORING INSTRUCTIONS DETAILED BELOW |
| TIME OF MEETING: | 4:30 P.M. |
| PURPOSE OF MEETING: | Monthly Meeting |
| 1. | Call to Order and Roll Call |
| 2. | Public comment (5 minutes time limit per comment) |
| 3. | Approval of minutes of the September 16, 2020 LAPC meeting |
| 4. | Recognition of Rolly Bogert for years of service to the LAPC |
| 5. | Approve amending the 2020-2023 Transportation Improvement Program -Resolution 11-2020 |
| 6. | Approve the 2021-2024 Transportation Improvement Program - Resolution 12-2020 (link to TIP Document 2021-2024 TIP) |
| 7. | 2021 budget review |
| 8. | Fire/EMS Study update |
| 9. | Directors Report |
| 10. | Other Business |
| 11. | Future Agenda Items -2021 UPWP (Work Program) -Performance measure targets -Title VI / Americans with Disabilities Act (ADA) Plan |
| 12. | Next Regular Meeting of LAPC: Wednesday, November 18, 2020 |
| 13. | Adjourn |

Public Access: Any person may access/monitor the meeting utilizing the following options.

MEETING ACCESS/MONITORING INSTRUCTIONS:

Option 1: Use the link below to join the TEAMS meeting on your desktop/laptop/phone to stream audio, video or both. If you do not have TEAMS on your desktop/laptop/phone, after you activate the link “Join Microsoft Teams Meeting” you will have to follow several prompts to join the meeting.

[Join Microsoft Teams Meeting](#)

Option 2: Join by phone (audio only): 1-262-683-8845, and enter 80025962# at the prompt

+1 262-683-8845 United States, Kenosha (Toll)

Conference ID: 800 259 62#

PERSONS WITHOUT TELEPHONE OR INTERNET ACCESS: If you need accommodation to access/monitor this meeting, please contact the County Clerk’s Office at 212 6th Street N, Room 1500, La Crosse, WI 54601 or via phone at (608)785-9581 at least 48 hours prior to the meeting.

NOTICES FAXED/MAILED TO:

NEWS MEDIA

La Crosse Tribune
Other Media

OTHERS

LAPC Technical Committees
Public Participation Process List

DEPARTMENTS

County Administrator
Corporation Counsel
County Clerk
Facilities

COMMITTEE MEMBERS

Mike Poellinger, Chair
Patrick Barlow
Monica Kruse
Tim Kabat/Martin Gaul
Dennis Manthei/Scott Schumacher
Linda Seidel



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Tim Candahl
Stan Hauser/Jerry Monti
Terry Schaller
Kim Smith

MEMBERS: Please RSVP to Terri Pavlic, Administrative Assistant for the County Administrator 608-785-9700.

***PUBLIC COMMENT:** The Committee may receive information from the public, but the Committee reserves the right to limit the time that the public may comment and the degree to which members of the public may participate in the meeting.

PERSONS WITH DISABILITY: If you need accommodation to access/monitor this meeting, please contact the County Clerk's Office at (608)785-9581 as soon as possible.

The LAPC reserves the right to reconsider issues taken up at previous meetings. Documents are emailed and/or mailed to LAPC Policy Board members; please contact the LAPC office to obtain copies. If you have a disability and need assistance participating in this meeting, please contact Jackie Eastwood at 608.785.6141 or at jeastwood@lacrossecounty.org as soon as possible in advance of the meeting.

DATE NOTICE FAXED/MAILED/POSTED: October 13, 2020

**This meeting may be recorded and any such recording is subject to
Disclosure under the Wisconsin Open Records Law**



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3.

Peter Fletcher, Director Jackie Eastwood, Transportation Planner
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PH: 608.785.5977 Website: www.lapc.org

LA CROSSE AREA PLANNING COMMITTEE

Minutes of September 16, 2020

Held via Microsoft Teams

| | |
|-------------------------|---|
| MEMBERS PRESENT: | Mike Poellinger, Monica Kruse (exc. 4:58 p.m.), Patrick Barlow, Martin Gaul, Tim Candahl, Linda Seidel, Terry Schaller, Dennis Manthei (arr. 4:35 p.m.), Kim Smith (arr. 4:40 p.m.) |
| MEMBERS EXCUSED: | Rolly Bogert |
| OTHERS PRESENT: | Peter Fletcher, Jackie Eastwood, Francis Schelfhout, Steve O'Malley, Terri Pavlic |

CALL TO ORDER

Chair Mike Poellinger called the meeting to order via Microsoft Teams. Roll call was taken and a quorum was called.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES OF THE JULY 15, 2020 LAPC MEETING

MOTION by Barlow/Candahl to approve the minutes of the July 15, 2020 La Crosse Area Planning Committee meeting. **Motion carried unanimously with 3 excused: Manthei, Bogert and Smith.**

APPROVE AMENDING THE 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (RESOLUTION 8-2020)

The amendment to the 2020-2023 Transportation Improvement Program (TIP) adds two new projects and several modifications to listed projects. One National Highway Performance Program (NHPP) project: USH 14 Marion Road to Garner Place, Mill & Overlay; and one Surface Transportation Block Grant project (numerous pavement marking improvements in 2021) were added. Also, in the TIP project table, minor modifications have been made to descriptions and funding and construction obligation for about 40 other projects. This amendment went through the required public comment period and the TAC is recommending approval. Tim Candahl, Town of Shelby, had concerns on the Marion Road/Garner Place (Hwy 14/61) project. The Town of Shelby, City of La Crosse, and the DOT will meet separately to discuss. **MOTION** by Candahl/Gaul to approve Resolution 8-2020 amending the 2020-2023 Transportation Improvement Program. **Motion carried unanimously with 1 excused: Bogert.**

APPROVE THE 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM MINNESOTA PROJECT LIST – RESOLUTION 9-2020

The Minnesota Department of Transportation requires that the LAPC TIP be consistent with the MnDOT District 6 Area Transportation Improvement Program (ATIP). The schedule for the adoption of the ATIP requires the Minnesota projects list be adopted before the development of the final Wisconsin project list. There are 4 Minnesota projects: two transit projects, Wagon Wheel Trail Phase 3 project, and a system preservation project County Highway 6. TAC recommended approval at their meeting last week. **MOTION** by Kruse/Seidel to approve. **Motion carried unanimously with 1 excused: Bogert.**



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APPROVE THE UPDATE OF THE LAPC METROPOLITAN TRANSPORTATION PLAN, BEYOND COULEE VISION 2040 – RESOLUTION 10-2020

The U.S. Department of Transportation regulations require the development and approval of a long-range transportation plan by the La Crosse Area Planning Committee (LAPC), acting as the Metropolitan Planning Organization. The plan must identify how the metropolitan area will manage and operate a multi-modal transportation system for a 20+ year planning period and must be updated every 5 years. The LAPC Metropolitan Area Transportation Plan, *Beyond Coulee Vision 2040*, supports the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods and meets the requirements of the metropolitan transportation plan. This is an interim update and needs to be approved prior to September 17, 2020. Goals/vision were carried forward and not revised. Various plan information and chapters have been posted and available for comment since May 2020. Official public notice and opportunity for public input opened on August 17, 2020. During the public comment period numerous comments were received from 8 different agencies and addressed. The TAC had a public meeting last week and was another opportunity for comments. **MOTION** by Barlow/Gaul to approve. **Motion carried unanimously with 1 excused: Bogert.**

DISCUSSION OF NEW MEMBERSHIP (DUES PAYING) TO THE LAPC

Peter Fletcher has been meeting with “dues paying members” of the LAPC, as well as non-paying members. There are currently 10 dues paying members of the LAPC, out of a total of 16 municipalities. Peter met with the Town of Holland in August and they are considering becoming a dues paying member and joining the LAPC in 2021. The process for adding new members requires modifying intermunicipal agreements and bylaws. We would also need Federal Highways determination if a re-designation would be required. Re-designation of an MPO is required whenever the existing MPO proposes to make a substantial change in the proportion of voting members. Re-designation of an MPO serving a multistate metropolitan planning area requires agreement between the Governors of each state. If the Town of Holland decides to join, we would follow up with DOTS and Federal Highways. Peter indicated that it would be helpful in seeking FWHA approval for the LAPC to be on record supporting adding new dues paying members to the LAPC. **MOTION** by Gaul/Seidel to reflect that the La Crosse Area Planning Commission supports adding new dues paying members. **Motion carried unanimously with 1 excused: Bogert.**

DIRECTORS REPORT

1. Three projects were awarded Transportation Alternative Program (TAP) funding through WisDOT: La Crosse Safe Routes to School Plan and both the STH 16 Trail connection and the La Crosse River Bridge ped/bike bridge along Hwy 16 near West Salem. This is a very competitive grant process. There is \$14.5m available statewide and 28 projects awarded statewide. La Crosse County received \$1.5m or just over 10% of the TAP grant funding. Peter noted that if local municipalities are pursuing TAP grant funding, his department will help with the applications.
2. Budget: this will be discussed at next month’s meeting. State and federal funding for the MPO planning program for the most part stayed the same as last year. Due to COVID, we will reduce member dues by approximately 25% for each community. Local studies will remain the same but any overruns or extra costs, the LAPC will not cover as in the past.



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3. Empire Builder: Amtrak daily service and TCMC, which is an effort to bring a second daily train to the route and to the La Crosse Station that would connect out of Chicago, Milwaukee and the Twin Cities. This was moving ahead pre-pandemic, but a key point moving forward is MN state funding support in the amount of \$10m. Due to the pandemic and unrest in the Twin Cities, this has resulted in no bonding bill in MN so far this year and could result in delay. Also due to the pandemic, the Empire Builder is cutting back to 3 days/week (instead of daily) in October. There is an effort underway by All Aboard WI, All Aboard MN and the Wisconsin Association of Rail Passengers to maintain daily Empire Builder service to maintain the service 7 days a week. Peter will provide each municipality with information via email in the next few days if your municipality would like to support the effort to maintain service.

OTHER BUSINESS

- It was stated that the Town of Onalaska may have appointed a different Town Chair. Peter will reach out to the Town of Onalaska to confirm any changes.
- Updates on Regional Fire/EMS study; Steve O'Malley will be sending an update.

FUTURE AGENDA ITEMS – none noted.

NEXT MEETING DATE: Wednesday, October 21, 2020

ADJOURN

MOTION by Candahl/Seidel to adjourn the meeting at 5:00 p.m. **Motion carried unanimously with 2 excused: Bogert and Kruse.**

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Recorded by Terri Pavlic

La Crosse Area Planning Committee

RESOLUTION 11 – 2020

AMENDING THE

2020 - 2023 Transportation Improvement Program for the La Crosse / La Crescent Planning Area (TIP)

WHEREAS, the U. S. Department of Transportation regulations require the development and approval of a Transportation Improvement Program (TIP) for the metropolitan planning area by the Metropolitan Planning Organization (MPO); and

WHEREAS, the La Crosse Area Planning Committee approved the 2020-2023 TIP on September 18, 2019; and

WHEREAS, since the adoption of the TIP, several amendments have been approved to add new projects and to modify listed projects; and

WHEREAS, three (3) transit capital projects have been added:

- 243-20-033 MTU Replacement Service Vehicles, Two (2) Priuses.
- 243-21-034 MTU Three (3) Replacement Service Vans.
- 243-20-035 MTU In-Ground and Movable Wheel Engaging Vehicle Hoists.

And,

NOW, THEREFORE, BE IT RESOLVED that the La Crosse Area Planning Committee, hereby, approves an amendment to the 2020 – 2023 TIP as reflected in the attached TIP *Table 4: 2020 – 2023 Transportation Improvement Program (October 21, 2020)*.

LA CROSSE AREA PLANNING COMMITTEE

Michael Poellinger, Chair

Peter Fletcher, Executive Director
Dated: October 21, 2020

La Crosse Area Planning Committee

RESOLUTION 12 - 2020

APPROVING THE

2021 -2024 La Crosse and La Crescent Metropolitan Area Transportation Improvement Program (TIP)

WHEREAS, the U. S. Department of Transportation regulations require the development and approval of a Transportation Improvement Program (TIP) for the metropolitan planning area by the Metropolitan Planning Organization (MPO); and

WHEREAS, the U. S. Department of Transportation regulations provide for self-certification that the urban transportation planning process is being carried out in conformance with all applicable requirements of federal law; and

WHEREAS, the La Crosse Area Planning Committee (LAPC) was created through an Inter-municipal Agreement approved by all local units of government located within the La Crosse urbanized area as the urban planning body responsible for performing urban transportation planning; and

WHEREAS, the LAPC is recognized by the Governors of Minnesota and Wisconsin as the MPO for the La Crosse/La Crescent area; and

WHEREAS, the LAPC adopted the *Beyond Coulee Vision 2040* Metropolitan Transportation Plan on September 16, 2020; and

WHEREAS, federal regulations dictate that projects included in the Transportation Improvement Program are also consistent with the Metropolitan Transportation Plan;

NOW, THEREFORE, BE IT RESOLVED: that

- 1) the LAPC, MnDOT and WisDOT agree that the first year of the TIP constitutes an “agreed to” list of projects for project selection purposes and no further project selection action is required for WisDOT, Mn/DOT or the transit operator to proceed with federal fund commitment; and
- 2) if WisDOT, MnDOT or the transit operator(s) wish to proceed with a project(s) not in the first year of the TIP, the LAPC agrees that projects from the second or third year of the TIP can be advanced to proceed with federal fund commitment without the LAPC being further involved in their project selection; and
- 3) even though an updated TIP has been developed and approved by the LAPC, WisDOT and MnDOT can continue to seek federal fund commitment for projects in the previous TIP until a new Statewide Transportation Improvement Program (STIP) has been jointly approved by Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA); and

- 4) highway and transit projects reflected in any of the first three years of the approved STIP may be advanced for federal fund commitment without requiring an amendment to the STIP; and
- 5) it is the intent of WisDOT, MnDOT and the MPO to advance only projects, including transit operating assistance, that are included in an approved TIP and STIP; and
- 6) concerning the federal funding sources that the MPO has identified for individual projects in its TIP, it is agreed that WisDOT and MnDOT can unilaterally interchange the various FHWA funding program sources without necessitating a STIP or TIP amendment, except that WisDOT must seek MPO staff approval to use Entitlement or Allocated STP funds and CMAQ funds for projects not identified for that source of funding in the TIP; and

BE IT FURTHER RESOLVED: that the LAPC approves the *2021 - 2024 La Crosse and La Crescent Metropolitan Area Transportation Improvement Program* as being consistent with metropolitan plans and policies; and

BE IT FURTHER RESOLVED: that the LAPC policy board authorizes the staff of the LAPC to make minor changes in order to address the concerns of the FTA, FHWA, MnDOT, and WisDOT.

LA CROSSE AREA PLANNING COMMITTEE

Mike Poellinger, Chair

Peter Fletcher, Executive Director
Dated: October 21, 2020

2021 LAPC Work Program Budget

| Funding Source | Funds (2021) | Funds (2020) | Allocation of Funds (2021) | | | | |
|---|---------------------|---------------------|----------------------------|---------------------|----------------------|--------------------|-----------------------------------|
| | | | 100 | 200 | 300 | 400 | 500 |
| | | | Program Support | Long Range Planning | Short Range Planning | TIP Development | Local Studies / Budgeted Reserves |
| LAPC Revenue | | | | | | | |
| Minnesota Federal Grant Funds | \$42,927.00 | \$38,067.00 | \$17,698.05 | \$15,988.33 | \$7,054.38 | \$2,186.24 | |
| Wisconsin Federal Grant Funds | 197,006.00 | 193,623.00 | 54,421.63 | 49,164.22 | 21,692.25 | 6,722.70 | 65,005.20 |
| Minnesota State Funds | 11,000.00 | 11,000.00 | 4,535.11 | 4,096.99 | 1,807.68 | 560.22 | |
| Local Match for Minnesota Funds | 3,318.00 | 2,750.00 | 1,367.95 | 1,235.80 | 545.26 | 168.98 | |
| Wisconsin State Funds | 11,180.83 | 11,180.76 | 3,088.63 | 2,790.25 | 1,231.12 | 381.54 | 3,689.29 |
| Local Match for Wisconsin Funds | 38,070.67 | 37,224.99 | 10,516.78 | 9,500.80 | 4,191.95 | 1,299.14 | 12,562.01 |
| Local Share Balance (\$41,388.67) | 0.00 | 20,867.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Reserves for shortfall on Unemployment & Retirees expense | 0.00 | 11,163.24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | \$303,502.50 | \$325,876.00 | \$91,628.15 | \$82,776.40 | \$36,522.63 | \$11,318.82 | \$81,256.50 |
| % of Total Funds | | | 30.2% | 27.3% | 12.0% | 3.7% | 26.8% |
| LAPC Expenses | | | | | | | |
| | 2021 | 2020 | | | | | |
| Salaries and Fringe | | | | | | | |
| Director Salary + Fringe | \$113,356.00 | \$110,183.00 | \$43,598.46 | \$31,227.40 | \$33,352.82 | \$5,177.32 | |
| Planner Salary + Fringe | 82,415.00 | 82,061.00 | 21,554.69 | 51,549.00 | 3,169.81 | 6,141.50 | |
| Total: | \$195,771.00 | \$192,244.00 | \$65,153.15 | \$82,776.40 | \$36,522.63 | \$11,318.82 | |
| Program Expenses | | | | | | | |
| Office Supplies | 400.00 | 600.00 | 400.00 | | | | |
| Indirect Costs | 14,000.00 | 14,000.00 | 14,000.00 | | | | |
| Unemployment & retirees indirect | 0.00 | 31,869.00 | 0.00 | | | | |
| Duplicating/Printing | 650.00 | 650.00 | 650.00 | | | | |
| Postage (Internal) | 50.00 | 200.00 | 50.00 | | | | |
| Telephone | 175.00 | 175.00 | 175.00 | | | | |
| Cell Phone | 500.00 | 500.00 | 500.00 | | | | |
| Meals | 200.00 | 300.00 | 200.00 | | | | |
| Lodging | 300.00 | 1,000.00 | 300.00 | | | | |
| Mileage | 1,200.00 | 1,500.00 | 1,200.00 | | | | |
| Parking | 100.00 | 100.00 | 100.00 | | | | |
| Public Notice | 350.00 | 350.00 | 350.00 | | | | |
| Publications Costs | 0.00 | 0.00 | 0.00 | | | | |
| Conferences | 450.00 | 900.00 | 450.00 | | | | |
| Dues | 5,000.00 | 6,105.00 | 5,000.00 | | | | |
| Software Licenses | 1,100.00 | 578.00 | 1,100.00 | | | | |
| Computers/monitors | 1,000.00 | 1,275.00 | 1,000.00 | | | | |
| Training | 1,000.00 | 1,000.00 | 1,000.00 | | | | |
| Total: | \$26,475.00 | \$61,102.00 | \$26,475.00 | | | | |
| | \$222,246.00 | \$253,346.00 | \$91,628.15 | \$82,776.40 | \$36,522.63 | \$11,318.82 | |
| % OF INTERNAL EXPENSES | | | 41.2% | 37.2% | 16.4% | 5.1% | |
| Consultant Costs | | | | | | | |
| 64056 Local Studies | \$81,256.50 | \$72,530.00 | | | | | \$81,256.50 |
| | \$81,256.50 | \$72,530.00 | | | | | \$81,256.50 |
| Total Expenses | \$303,502.50 | \$325,876.00 | \$91,628.15 | \$82,776.40 | \$36,522.63 | \$11,318.82 | \$81,256.50 |
| | 100.0% | | 30.2% | 27.3% | 12.0% | 3.7% | 26.8% |