



# La Crosse Area Planning Committee

*Metropolitan Planning Organization*  
*Serving the La Crosse/La Crescent Urbanized Area*

Peter Fletcher, Director     Jackie Eastwood, Transportation Planner  
 La Crosse County Administrative Center  
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## Minutes of Technical Advisory Committee Meeting, September 11, 2019

**Minutes of the meeting of the Technical Advisory Committee** held on Wednesday, September 11, 2019 at 2:30 p.m. in Room 1107 of the La Crosse County Administration Center, 212 6<sup>th</sup> St N, La Crosse, WI.

**Members Present:** Loren Schwier, Ron Chamberlain, Bill Waller, Becky Lakowske for Ginny Loehr, Kurt Wayne, Chris Dahl, Adam Lorentz, Kevin Schubert for Jarrod Holter, Jack Zabrowski for Jason Gilman, Francis Schelfhout (abstained from voting). **Members Excused:** Jim Kuehn, Bobbi Retzlaff, Ginny Loehr, Jarrod Holter, Jason Gilman. **Others Present:** None. **Staff Present:** Peter Fletcher, Jackie Eastwood.

Peter Fletcher called the meeting at 2:35 p.m. Introductions were done.

### 1) Approval of the minutes of the August 14, 2019 TAC meeting:

Peter Fletcher noted that the date for the meeting minutes was incorrectly reported as March 13.

*Adam Lorentz motioned to approve the minutes with the change in date; Chris Dahl seconded. All were in favor.*

### 2) Review of the 2020-2023 Transportation Improvement Program (TIP):

Peter Fletcher stated that the TIP was still in the public comment period. He proceeded to summarize the content and identify the minor changes that have been incorporated since the document was published. He asked if anyone had any comments (none) and then announced that the public comment period would end at the Policy Board meeting on Wednesday, September 18.

### 3) Ranking of STP-Urban project applications and recommendation to approve the ranking as decided:

Peter Fletcher stated that staff went through the exercise of ranking the projects using our established criteria. He shared the results with the TAC asking them how they'd like to proceed.

**Allocation: \$2,636,247**

Rank	Project	Federal Request (80%)	Local Share (20%)
1	County Road SN	\$2,321,752	\$580,438
2	Midwest Dr	\$520,000	\$130,000
3	City Loop	\$189,377	\$47,344
4	MTU Clean Diesel Buses (2)	\$768,000	\$192,000
5	Onalaska Transit Vans (6)	\$192,000	\$48,000
<i>Total Requested</i>		<i>\$3,991,129</i>	
<i>Shortfall</i>		<i>\$1,354,882</i>	

Kurt Wayne asked why the transit vehicles ranked so low to which Jackie Eastwood responded that the vehicle projects are similar to preservation projects, which tend to rank low. This will change when we update the criteria next year to consider the federal performance measures and state targets. Ron

Chamberlain added that in the past transit projects were funded when the allocation was too small to apply to a roadway project.

*After much discussion on the merits and construction readiness of the projects, Ron Chamberlain motioned to approve funding one MTU bus at \$384,000, four Onalaska Shared Ride transit vans at \$128,000, and CTH SN at \$2,124,247 (73% of the construction request), totaling the STP-U allocation of \$2,636,247; Kevin Schubert seconded. All were in favor*

**4) Review list of 2020 work program activities and budget:**

Peter Fletcher highlighted the new tasks under the work program elements and provided explanation of the budget. He stated that because of a lump-sum payout of vacation and sick time to the former director that we need to withdraw over \$11,000 from reserves to balance the revenues with the expenses. The local studies program will fund aerial photography and employment data, resulting in no additional funds being available to the municipalities for local planning projects.

**5) Local Studies Program:**

Peter Fletcher stated that he had already touched on this in the previous item, re-stating that there would be no local studies money available for other projects, that the available funds would be used to cost-share with La Crosse County for aerial photography and to purchase employment data.

**6) November agenda items:**

- Approval of the 2020 work program
- 2020-2023 TIP amendment

**7) Other Business, Adjourn, Next meeting to be announced:**

The next TAC meeting will occur on Wednesday, November 13.

*Kevin Schubert motioned to adjourn at 3:22 pm; Ron Chamberlain seconded. All were in favor.*